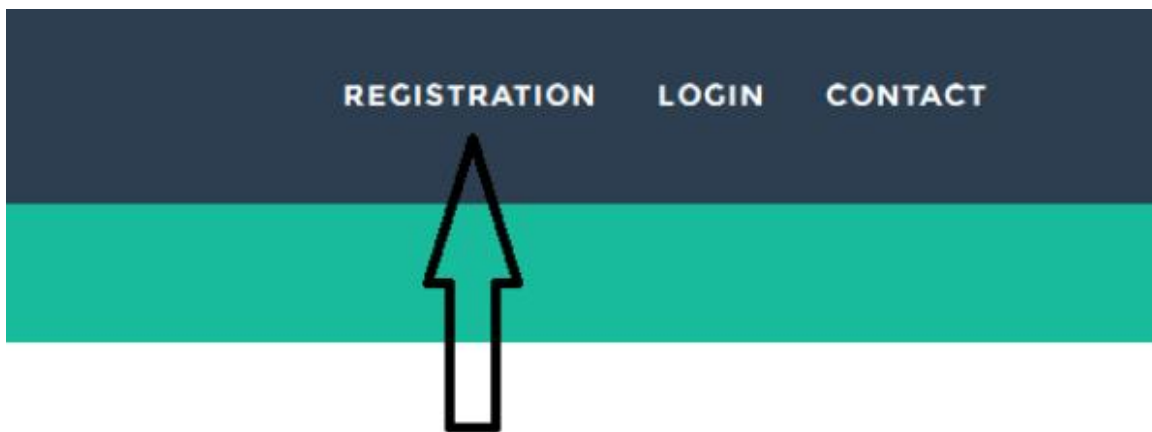


Step 1---



Click Registration for new student..

Step 2—

## NEW STUDENT REGISTER

Student Registration Form

Applicant's First Name \*

Applicant's Middle Name

Applicant's Last Name \*

Fill up your details at specified field.....

Step 3—

Username for Login to Admission System \*

**IF YOU DONT HAVE A EMAIL ID. PLEASE**

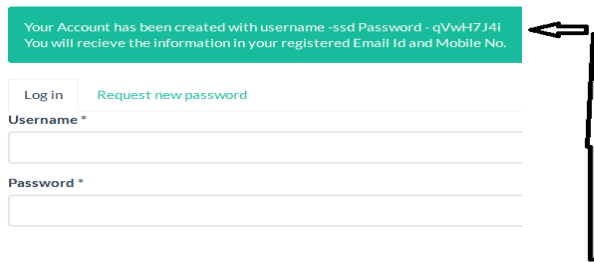
Email Address \*

Contact No (Mobile No.) \*

Put your mobile number and e-mail id compulsory.

## Step 4 ----

After click on save -----



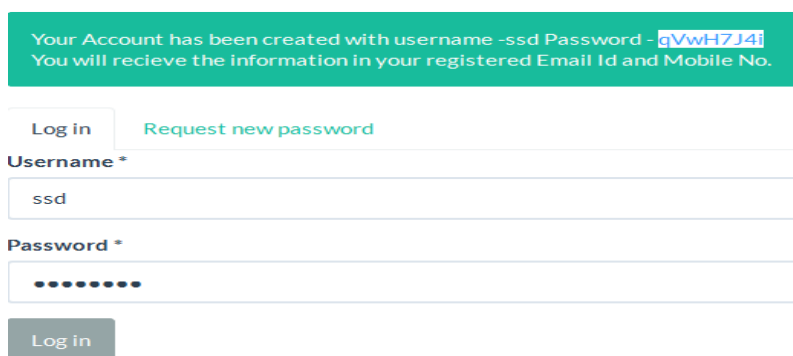
Your Account has been created with username -ssd Password - qVwH7J4i  
You will receive the information in your registered Email Id and Mobile No.

Log in Request new password

Username \*

Password \*

An arrow points to the confirmation message box.



Your Account has been created with username -ssd Password - qVwH7J4i  
You will receive the information in your registered Email Id and Mobile No.

Log in Request new password

Username \*

ssd

Password \*

.....

Log in

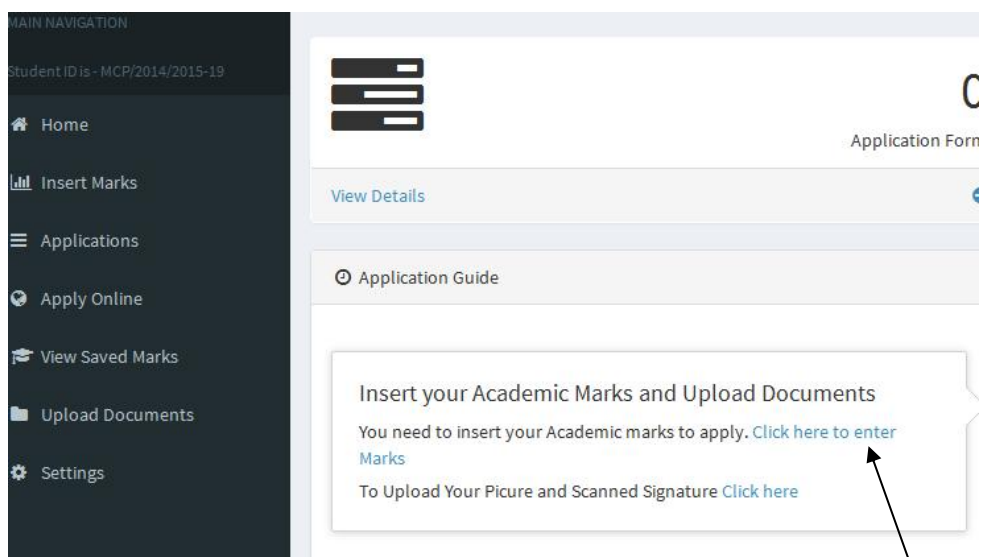
Your password will be show on your top of the screen also in your mobile and E-mail. Copy your pw by selecting.....

Remember:-- Password are case sensitive.

Put your id which you have provided at Username and paste the password....

## Step 5----

After log in you will get the following screen.....



MAIN NAVIGATION

Student ID is - MCP/2014/2015-19

- Home
- Insert Marks
- Applications
- Apply Online
- View Saved Marks
- Upload Documents
- Settings

Application Form

View Details

Application Guide

Insert your Academic Marks and Upload Documents

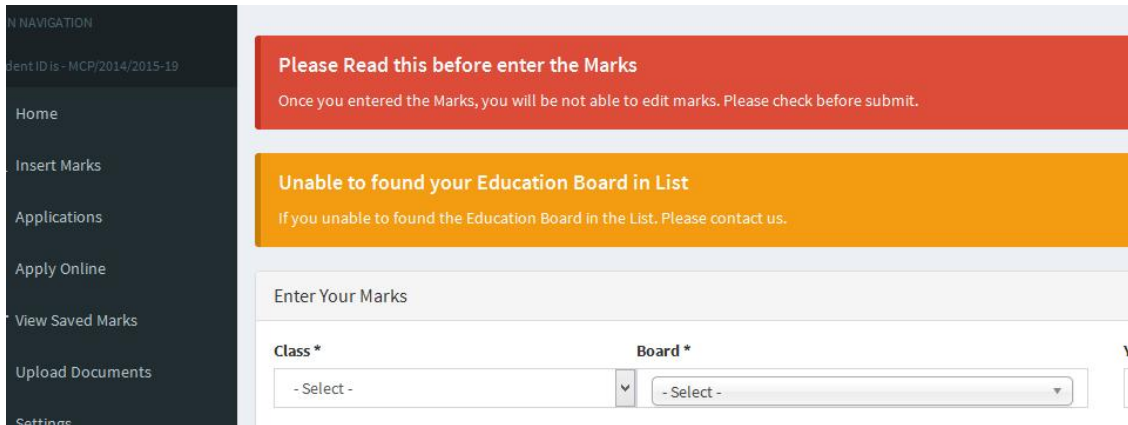
You need to insert your Academic marks to apply. [Click here to enter Marks](#)

To Upload Your Picture and Scanned Signature [Click here](#)

An arrow points to the 'Click here' link in the instruction box.

Click the mentioned enter marks.....

### Step 6-----



Read the details before putting marks.

Carefully input your marks with full marks and pass mark.

### Step 7-----

Except 1st language and 2<sup>nd</sup> language all subject will be under optional .....

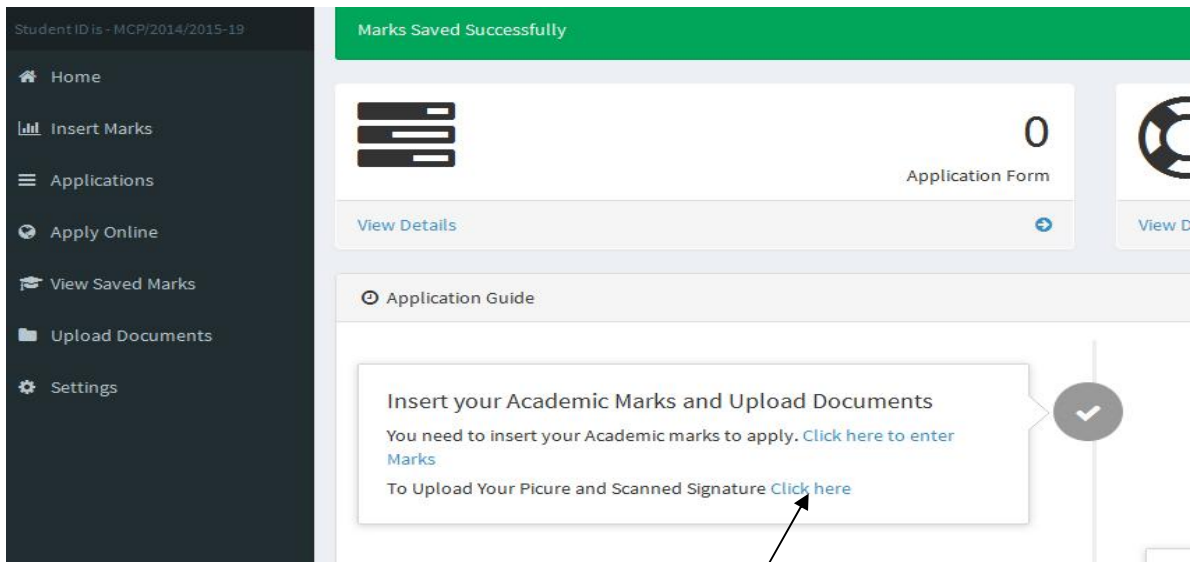
If you have more than 4 subjects then click to Add Another Subject button.



**BEFORE SAVING CHECK YOUR MARKS ONCE AGAIN AND CLICK ON SAVE  
BUTTON.**

### Step 7 A---

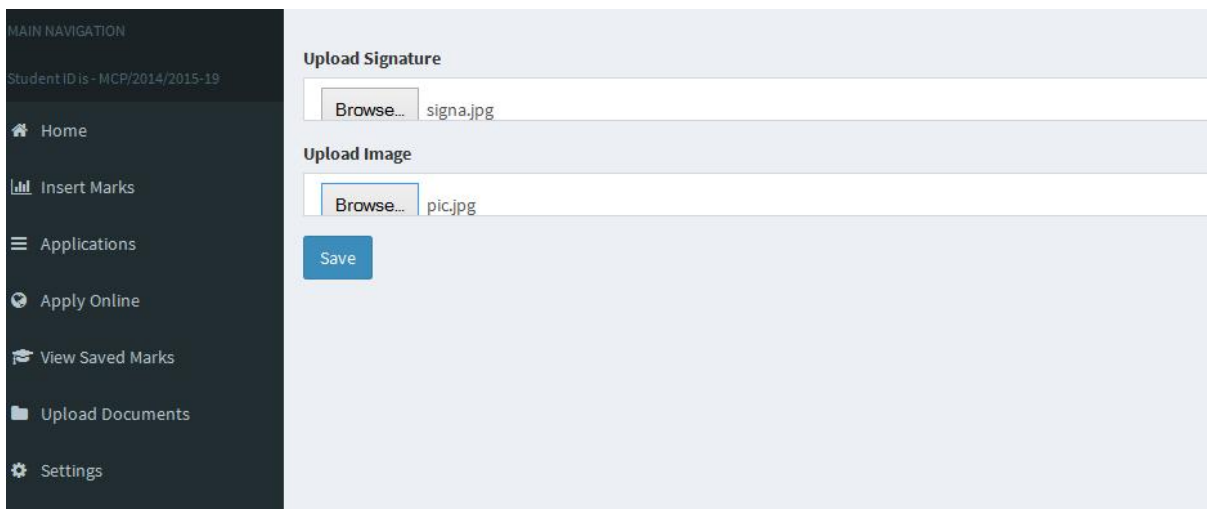
After saving you have to upload your passport size pic and signature from following button...



Click here to upload your Picture and Signature.

You will be not able to apply any course without picture and signature upload.

Step 8 ---



Upload the details of your picture and signature from here.....

Step 9 -----

After save your documents go to apply course from bellow----

MAIN NAVIGATION

Student ID is - MCP/2014/2015-19

- Home
- Insert Marks
- Applications
- Apply Online

**College's Name \***

Umeshchandra College (Main Campus)

**Course's Name \***

- Select -

- Select -

B. Com. 1st year General Class(G1)

Select the campus and course which you want to apply.....

You can apply more than one course from here.....

**Step 10----**

Now payment time ----- read carefully

Pay the Application Fee

Your Application will be processed only after you pay the application Fee

[Click here to Pay](#)

Click here to apply online

If you applied for more than one then u have to pay for those....link u will be shown here..

Note down the application number showing left side corner...

**Step 11----**

Payment option---

Collect > State Bank Collect

**State Bank Collect**

Select State and Type of Corporate / Institution

State of Corporate/Institution \* West Bengal

Type of Corporate/Institution \*

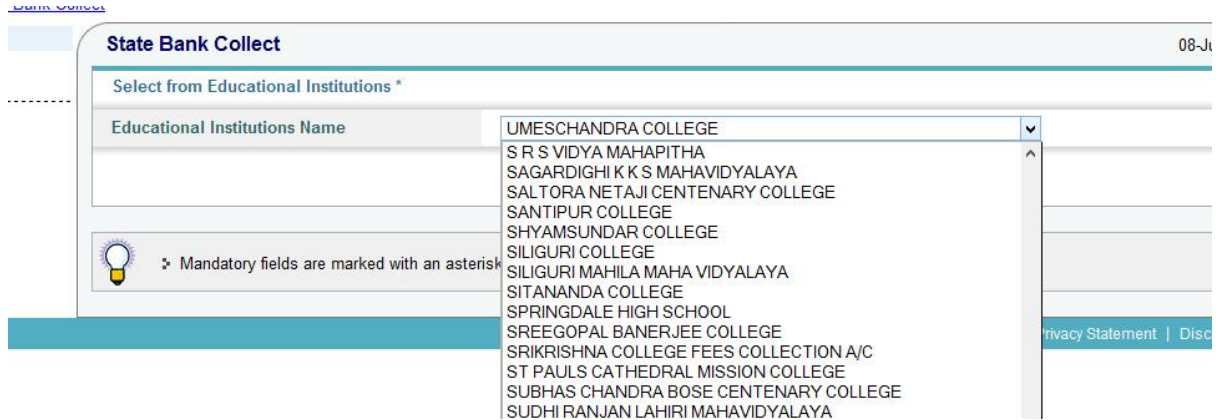
- Select Type -----
- Select Type -----
- Charitable Institutions
- Educational Institutions
- Govt Department
- Industry
- Merchant
- Others
- Recruitment

Mandatory fields are marked with an asteris  
 State Bank Collect is a unique service for pe  
 accounts with the Bank.

stitutions, temples, charities a

Select the state West Bengal and educational from type of Corporate/Institution....

Step 12---



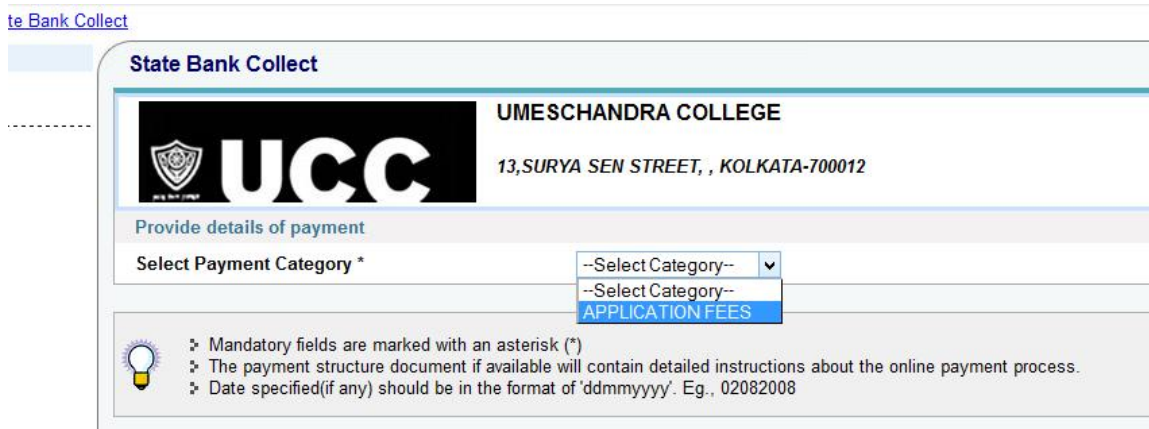
The screenshot shows a web form titled "State Bank Collect" with a sub-header "Select from Educational Institutions \*". A dropdown menu is open, displaying a list of educational institutions. The first option, "UMESCHANDRA COLLEGE", is selected. Below the dropdown, there is a lightbulb icon and a note: "Mandatory fields are marked with an asterisk".

Educational Institutions Name
UMESCHANDRA COLLEGE
S R S VIDYA MAHAPITHA
SAGARDIGHI K K S MAHAVIDYALAYA
SALTORA NETAJI CENTENARY COLLEGE
SANTIPUR COLLEGE
SHYAMSUNDAR COLLEGE
SILIGURI COLLEGE
SILIGURI MAHILA MAHA VIDYALAYA
SITANANDA COLLEGE
SPRINGDALE HIGH SCHOOL
SREEGOPAL BANERJEE COLLEGE
SRIKRISHNA COLLEGE FEES COLLECTION A/C
ST PAULS CATHEDRAL MISSION COLLEGE
SUBHAS CHANDRA BOSE CENTENARY COLLEGE
SUDHIRANJAN LAHIRI MAHAVIDYALAYA

Select the institution UMESCHANDRA COLEGE.....

And submit.....

Step 13-----



The screenshot shows the "State Bank Collect" form with the institution "UMESCHANDRA COLLEGE" selected. The college's logo (UCC) and address "13, SURYA SEN STREET, , KOLKATA-700012" are displayed. Below this, there is a section titled "Provide details of payment" with a dropdown menu for "Select Payment Category \*". The "APPLICATION FEES" option is selected. A lightbulb icon and a note are present at the bottom: "Mandatory fields are marked with an asterisk (\*)", "The payment structure document if available will contain detailed instructions about the online payment process.", and "Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008".

Select APPLIATION FEES category.....

Step 14---



Provide details of payment

Select Payment Category \* APPLICATION FEES ▾

APPLICATION FORM NUMBER \*

APPLICANT NAME \*

GUARDIANS NAME \*

DATE OF BIRTH \*

APPLICANT MOBILE NUMBER \*

XII ROLL NUMBER \*

CAMPUS \* --Select CAMPUS-- ▾

COURSE APPLIED FOR \* --Select COURSE APPLIED FOR-- ▾

APPLICATION FEES \*  Fixed:Rs.100

Remarks

- Please enter the Application Form Number,Applicant Name,Guardians Name,Date of Birth,Applicant Mobile Number,XII Roll Number, Campus as Applied for correctly as entered during registration in the college website
- Application Fees is Non-Refundable under any Circumstances. \*Offline Challan should be generated within 3pm and submitted within 4pm on the date:22.06.2015

Please enter your Name, Date of Birth & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name \*

Fill up your details here with carefully.....

Step15---

**State Bank Collect**

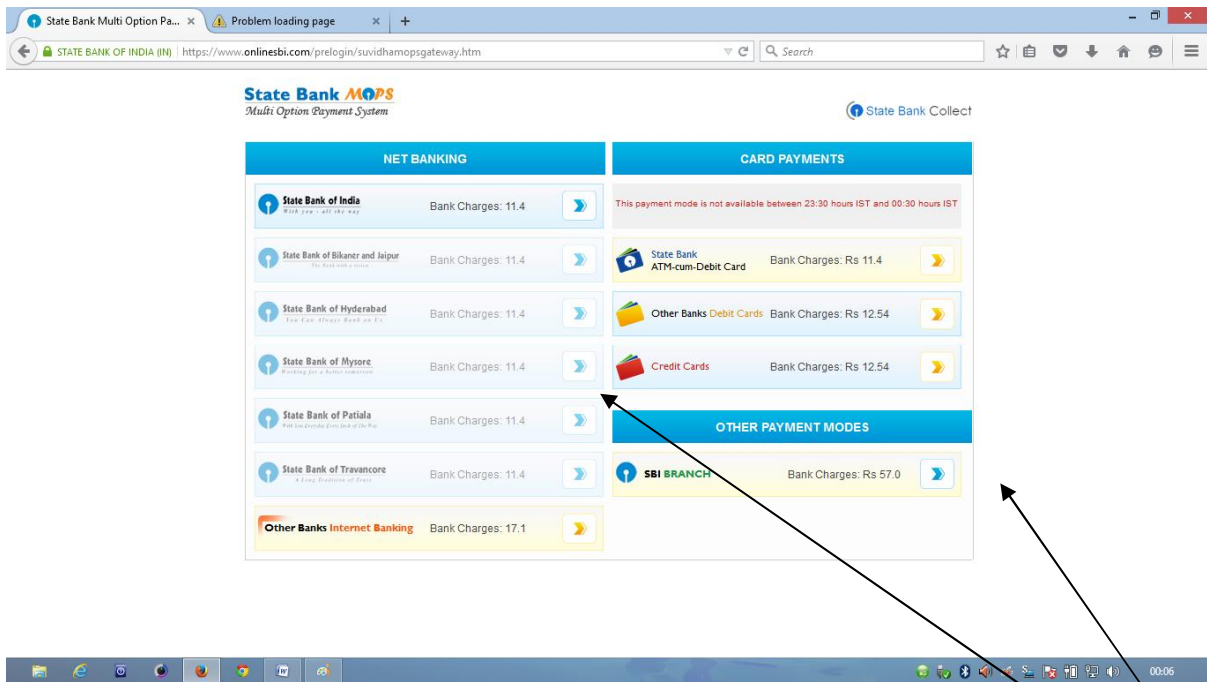
Verify details and confirm this transaction

	<b>Educational Institutions Name</b>	UMESCHANDRA COLLEGE
	<b>Category</b>	APPLICATION FEES
	<b>APPLICATION FORM NUMBER</b>	12345
	<b>APPLICANT NAME</b>	SSD
	<b>GUARDIANS NAME</b>	HH
	<b>DATE OF BIRTH</b>	17/6/1997
	<b>APPLICANT MOBILE NUMBER</b>	8888888888
	<b>XII ROLL NUMBER</b>	6666666666
	<b>CAMPUS</b>	MAIN CAMPUS
	<b>COURSE APPLIED FOR</b>	BCom Gen
	<b>APPLICATION FEES</b>	100
	<b>Total Amount</b>	INR 100.00
	<b>Remarks</b>	JJJJ

Please ensure that you are making the payment to the correct payee.

CLICK ON CONFIRM.....

STEP 16----



Here you can apply through online( Credit/Debit Card/Netbanking Rs-10+ Service tax extra)....

Also offline chalan you can u get from right side of "OTHER PAYMENT MODES (Rs-50 +Service tax extra)....

### Step 17----

Offline ( visit any SBI bank branch)-----



Download the PDF for Chalan and deposit the amount any branch of SBI....

After Merit list you will be able your Application form from this college website.....

BEST OF LUCK.....